 <b>Erode Sengunthar Engineering College,</b> <b>Thudupathi, Erode District.</b>	<b>INSTITUTION RECORDS</b>	<b>DOC.NO. : ESEC / MoM</b>
	<b>ACADEMIC YEAR:</b> 2019 – 20 Odd Semester	<b>DATE : 20.04.2020</b>
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<b>IQAC Overall Coordinator's meeting minutes</b>		

### CIRCULAR

The 4<sup>th</sup> IQAC overall Coordinator's meeting was held on 16.04.2020(Thursday) at 03.00 pm in the Conference Hall. The following members were present

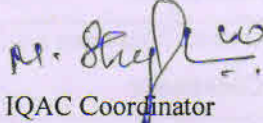
S.NO	NAME OF THE STAFF	DESIGNATION	IQAC RESPONSIBILITY
1	Dr. V. Venkatachalam	Principal	Chairperson/IQAC
2	Dr. S. Christian Johnson	Director / Academics	Convener
3	Dr. M. Shyamalagowri	Associate Professor	Co-Convener & Overall Academic Coordinator Overall Teaching Coordinator
4	Dr. T. S. Senthil	HoD / Physics Director / R & D	Overall Research Coordinator
5	Dr. S. Karthick	Director / IIPC	Overall Industry – Institute Partnership Coordinator
6	Dr. R. Muthukumar	Director / CoE	Overall Exam Coordinator
7	Dr. G. Sivakumar	ASP / CSE	Overall Website, Newsletter & Annual report (MIS) Coordinator
8	Dr. M. Thangavelu	HoD / DoCA	Overall Scholarship and Public Relation Coordinator
9	Dr. P. Karunakaran	Director / Placement	Overall Placement and Training Coordinator
10	Dr. A. Ravisankar	AP / DoMS	Overall Infrastructure Coordinator

### Minutes of the Meeting

S.No.	Minutes	Responsible Person	Target date	Remarks
1	Chairperson welcomed the new members of IQAC.	IQAC Members	2020 – 21	--
2	The academic audit reports were reviewed and suggestions were given for the enhancement of all activities.	IQAC Members	2020 – 21	--
3	The IQAC Chairperson insisted all the IQAC Coordinators to prepare their respective action plan for the next academic year.	IQAC Members	2020 – 21	--

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4	The Overall IQAC Activity coordinator briefed co-curricular and extracurricular activities participated by the students in the 2020 – 21 both odd and even semester.	IQAC Members	2020 – 21	--
5	The Overall IQAC Placement and Training Coordinator briefed the pre placement training conducted for the students and status of placement. It is suggested to improve the Core industry placement for the benefit of the students.	IQAC Members	2020 – 21	--
6	The IQAC Chairperson explained the new programme proposal for the next academic year. It is planned to start the Tamil medium courses for B.E. Electrical and Electronics Engineering, Mechanical Engineering and Civil Engineering Course in the academic year 2021 – 22.	IQAC Members	2020 – 21	--
7	It was suggested to start the admission process with the well-organized admission team.	IQAC Members	2020 – 21	--
8	The Overall IQAC Infrastructure coordinator insisted to prepare the equipment, consumable requirements for the next academic year.	IQAC Members	2020 – 21	--

  
 IQAC Coordinator

  
 IQAC Convener

  
 IQAC Chairperson

**Dr.V.VENKATACHALAM, M.S., M.Tech., Ph.D.**  
 PRINCIPAL  
 Erode Sengunthar,  
 Engineering College,  
 Thudupathi, Erode 638 057

Copy to

1. IQAC File
2. To all IQAC Coordinators

Copy Submitted to

1. President / Secretary for kind information

