

|  |   |                             |
|--|---|-----------------------------|
| <br><b>Erode Sengunthar Engineering College,</b><br><b>Thudupathi, Erode District.</b> | <b>INSTITUTION RECORDS</b>                      | <b>DOC.NO. : ESEC / MoM</b> |
|  | <b>ACADEMIC YEAR:</b><br>2019 – 20 Odd Semester | <b>DATE : 20.04.2020</b>    |
|  |   | <b>PAGE : OF 4</b>          |
| <b>IQAC Overall Coordinator's meeting minutes</b>  |   |                             |


### CIRCULAR

The 4<sup>th</sup> IQAC overall Coordinator's meeting was held on 16.04.2020(Thursday) at 03.00 pm in the Conference Hall. The following members were present


| S.NO | NAME OF THE STAFF        | DESIGNATION                       | IQAC RESPONSIBILITY  |
|------|--------------------------|-----------------------------------|--|
| 1    | Dr. V. Venkatachalam     | Principal                         | Chairperson/IQAC   |
| 2    | Dr. S. Christian Johnson | Director /<br>Academics           | Convener   |
| 3    | Dr. M. Shyamalagowri     | Associate Professor               | Co-Convener &<br>Overall Teaching Coordinator                    |
| 4    | Dr. M. Kumaresan         | HoD / Chemistry                   | Overall Academic Coordinator                                     |
| 5    | Dr. T. S. Senthil        | HoD / Physics<br>Director / R & D | Overall Research Coordinator                                     |
| 6    | Dr. S. Karthick          | Director / IIPC                   | Overall Industry – Institute Partnership<br>Coordinator          |
| 7    | Mr. J. Madhan Mohan      | ASP / ECE                         | Overall Activity Coordinator                                     |
| 8    | Dr. R. Muthukumar        | Director / CoE                    | Overall Exam Coordinator   |
| 9    | Dr. G. Sivakumar         | ASP / CSE                         | Overall Website, Newsletter & Annual report<br>(MIS) Coordinator |
| 10   | Dr. M. Thangavelu        | HoD / DoCA                        | Overall Scholarship and Public Relation<br>Coordinator           |
| 11   | Dr. P. Karunakaran       | Director /<br>Placement           | Overall Placement and Training Coordinator                       |
| 12   | Dr. A. Ravisankar        | AP / DoMS                         | Overall Infrastructure Coordinator                               |

### Minutes of the Meeting

| S.No. | Minutes                                       | Responsible<br>Person | Target<br>date     | Remarks |
|-------|---|-----------------------|--------------------|---------|
| 1     | Chairperson welcomed the new members of IQAC. | -                     | 2019-20<br>Odd Sem | --      |

|  |   |                             |
|--|---|-----------------------------|
| <br><b>Erode Sengunthar Engineering College,</b><br><b>Thudupathi, Erode District.</b> | <b>INSTITUTION RECORDS</b>                      | <b>DOC.NO. : ESEC / MoM</b> |
|  | <b>ACADEMIC YEAR:</b><br>2019 – 20 Odd Semester | <b>DATE : 20.04.2020</b>    |
|  |   | <b>PAGE : OF 4</b>          |
| <b>IQAC Overall Coordinator's meeting minutes</b>  |   |                             |

|   |   |      |         |  |
|---|---|------|---------|--|
| 2 | The academic audit reports were reviewed and suggestions were given for the enhancement of all activities.  | IQAC | 2019-20 |  |
| 3 | The IQAC Chairperson insisted all the IQAC Coordinators to prepare their respective action plan for the next academic year.   | IQAC | 2019-20 |  |
| 4 | The Overall IQAC Activity coordinator briefed co-curricular and extracurricular activities participated by the students in the 2019 – 20 both odd and even semester.  | IQAC | 2019-20 |  |
| 5 | The Overall IQAC Placement and Training Coordinator briefed the pre placement training conducted for the students and status of placement. It is suggested to improve the Core industry placement for the benefit of the students.  | IQAC | 2019-20 |  |
| 6 | The IQAC Chairperson explained the new programme proposal for the next academic year. It is planned to start the B.E. Artificial Intelligence and Data Science, B.E. Robotics and Automation Engineering and B.E. Agricultural Engineering Course in the academic year 2020 – 21. | IQAC | 2019-20 |  |
| 7 | It was suggested to start the admission process with the well-organized admission team.   | IQAC | 2019-20 |  |
| 8 | The Overall IQAC Infrastructure coordinator insisted to prepare the equipment, consumable requirements for the next academic year.  | IQAC | 2019-20 |  |

  
 IQAC Coordinator

  
 IQAC Convener

  
 IQAC Chairperson

**Dr.V.VENKATACHALAM, M.S., M.Tech., Ph.D.**  
 PRINCIPAL  
 Erode Sengunthar,  
 Engineering College,  
 Thudupathi, Erode 638 057

Copy to

1. IQAC File
2. To all IQAC Coordinators

Copy Submitted to

1. President / Secretary for kind information

