



**ERODE SENGUNTHAR ENGINEERING COLLEGE
(AUTONOMOUS)
PERUNDURAI, ERODE – 638 057.**



Central Library

17.12.2019

The Central Library co-ordination committee meeting going to be held on 19.12.2019, 03.00pm venue at Central Library. All the library committee members are requested to attended the meeting.

Agenda of the meeting:

1. Review of the last meeting
2. Students project works.
3. General Instructions.
4. Purchase books for reference
5. Any other matter


17/12/2019
Librarian


Principal



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LIBRARY COORDINATION COMMITTEE MEETING

Date:19.12.2019

The library co-ordination committee meeting held on 19.12.2019, 03.00pm. The following committee members are.

S.NO	NAME	DESIGNATION	ROLE	SIGN
1.	Dr.V. Venkatachalam	Principal	Chair Person	
2.	K. Maheswari	Librarian	Convener	
3.	Dr. S. Christian Johnson	Director / Academics	Member	
4.	Dr. S. Senthilvelavan	Director / First Year	Member	
5.	Dr. T. S. Senthil	Director / R&D	Member	
6.	Dr. K.M.Gopalakrishnan	Head / Civil	Member	
7.	Dr. G. Sivakumar	Head / CSE	Member	
8.	Dr. M. Pandian	Head / Mechanical	Member	
9.	Dr. P. Selvan	Head / EEE	Member	
10.	Dr. P. Akilamudhan	Head / Chemical	Member	
11.	Dr. R. Kalavani	Head / ECE	Member	
12.	Mr. T. Maris Murugan	Head / EIE	Member	
13.	Mr. K. Balasubramaniam	Head / BME	Member	
14.	Dr. M. Thangavel	Head / MCA	Member	
15.	Mr. D. Nithyanandh	Head / MBA	Member	



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MINUTES OF LIBRARY CO-ORDINATION COMMITTEE MEETING

1. Points were discussed about the last meeting.
2. Collect the last year students' project works and provide a copy for library.
3. General Instructions:

Most of the students are not return their borrowed books on due date. It will lacks to borrow that book for other students. So urge the students to return their borrowed books from the library.

Department heads consider this one as important message and inform this news to all respective classes.

4. Discussed about any necessary books to purchase for reference.
5. Library details should be updated in our college website.

Librarian

Principal

Copy to

1. Library co-ordination committee members

Copy submitted to

1. The Correspondent for kind information
2. The Secretary for kind information