

College Documents

Doc. No.: ESEC/ACADEMIC/01

Date: 27.01.2021

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| January 2021 | | | | | |
|--------------|-----------|-------------|--|--|--|
| Date | Day | Working Day | Event | | |
| 27 | Wednesday | 1 | Commencement of 2 nd , 3 rd and 4 th year UG / PG students | | |
| 28 | Thursday | | Holiday - Thaipoosam | | |
| 29 | Friday | 2 | | | |
| 30 | Saturday | 3 | | | |
| 31 | Sunday | | Holiday | | |
| | | Fe | bruary 2021 | | |
| 1 | Monday | 4 | | | |
| 2 | Tuesday | 5 | | | |
| 3 | Wednesday | 6 | | | |
| 4 | Thursday | 7 | | | |
| 5 | Friday | 8 | | | |
| 6 | Saturday | 9 | and the same of th | | |
| 7 | Sunday | 4 | Holiday | | |
| 8 | Monday | 10 | | | |
| 9 | Tuesday | 11 | | | |
| 10 | Wednesday | 12 | | | |
| 11 | Thursday | 13 | | | |
| 12 | Friday | 14 | The second secon | | |
| 13 | Saturday | 15 | | | |
| 14 | Sunday | | Holiday | | |
| 15 | Monday | 16 | | | |
| 16 | Tuesday | 17 | Class / Course Committee Meeting -1 for 2 nd year | | |
| 17 | Wednesday | 18 | Class / Course Committee Meeting -1 for 3rd year | | |
| 18 | Thursday | 19 | Class / Course Committee Meeting -1 for 4th year | | |
| 19 | Friday | 20 | IAT – 1 / CAT – 1 QP submission | | |
| 20 | Saturday | 21 | IAT – 1 / CAT – 1 QP Scrutinizing report submission | | |
| 21 | Sunday | | Holiday | | |
| 22 | Monday | 22 | Syllabus completion status collection for IAT - 1 / CAT - 1 | | |
| 23 | Tuesday | 23 | | | |
| 24 | Wednesday | 24 | | | |
| 25 | Thursday | 25 | | | |
| 26 | Friday | 26 | | | |



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| 27 | Saturday | 27 | | |
|----|-----------|----|---|--|
| 28 | Sunday | | Holiday | |
| | | | March 2021 | |
| 1 | Monday | 28 | Attendance report – 1 submission from Web portal IAT – 1 / CAT – 1 | |
| 2 | Tuesday | 29 | IAT – 1 / CAT – 1 | |
| 3 | Wednesday | 30 | IAT - 1 / CAT - 1 | |
| 4 | Thursday | 31 | IAT – 1 / CAT – 1 | |
| 5 | Friday | 32 | IAT - 1 / CAT - 1 | |
| 6 | Saturday | 33 | IAT – 1 / CAT – 1 | |
| 7 | Sunday | | Holiday | |
| 8 | Monday | 34 | | |
| 9 | Tuesday | 35 | Last date to enter IAT - 1 / CAT - 1 mark in E Nova | |
| 10 | Wednesday | 36 | IAT – 1 / CAT – 1 verification | |
| 11 | Thursday | 37 | IAT – 1 / CAT – 1 verification | |
| 12 | Friday | 38 | Result Analysis meeting for IAT – 1 / CAT – 1 IAT – 1 / CAT – 1 Mark intimation letter dispatch | |
| 13 | Saturday | 39 | IAI - 17 CAI - 1 Mark mumation letter dispatch | |
| 14 | Sunday | | Holiday | |
| 15 | Monday | 40 | Academic Audit – 1 | |
| 16 | Tuesday | 41 | Academic Audit – 1 | |
| 17 | Wednesday | 42 | Academic Audit – 1 | |
| 18 | Thursday | 43 | IAT – 2 / CAT – 2 QP submission | |
| 19 | Friday | 44 | IAT - 2 / CAT - 2 QP Scrutinizing report submission | |
| 20 | Saturday | 45 | Syllabus completion status collection for IAT – 2 / CAT – 2 | |
| | | 43 | | |
| 21 | Sunday | | Holiday | |
| 22 | Monday | 46 | IAT - 2 / CAT - 2 Feedback Collection - Mid of the Semester (Feedback about the Faculty, Students & Parent feedback about college and the department) | |
| 23 | Tuesday | 47 | IAT - 2 / CAT - 2 Feedback Collection - Mid of the Semester (Feedback about the Faculty, Students & Parent feedback about college and the department) | |
| 24 | Wednesday | 48 | IAT - 2 / CAT - 2 Feedback Collection - Mid of the Semester (Feedback about the Faculty, Students & Parent feedback about college and the department) | |



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| 25 | Thursday | 49 | IAT - 2 / CAT - 2 | | |
|----|-----------|----|--|--|--|
| 26 | Deld. | | IAT - 2 / CAT - 2 | | |
| 20 | Friday | 50 | Feedback Analysis meeting – Mid of the Semester | | |
| 27 | Saturday | 51 | IAT -2/CAT -2 | | |
| 28 | Sunday | | Holiday | | |
| 29 | Monday | 52 | Class / Course Committee Meeting -2 for 2 nd year | | |
| 30 | Tuesday | 53 | Class / Course Committee Meeting -2 for 3 rd year Last date to enter IAT - 2 / CAT - 2 mark in E Nova | | |
| 31 | Wednesday | 54 | Class / Course Committee Meeting -2 for 4th year IAT - 2 / CAT - 2 verification | | |
| | | | April 2021 | | |
| 1 | Thursday | 55 | Attendance report – 2 submission from Web portal IAT – 2 / CAT – 2 verification | | |
| 2 | Friday | | Holiday – Good Friday | | |
| 3 | Saturday | 56 | | | |
| 4 | Sunday | | Holiday | | |
| 5 | Monday | 57 | Result Analysis meeting for IAT - 2 / CAT - 2 IAT - 2 / CAT - 2 Mark intimation letter dispatch | | |
| 6 | Tuesday | 58 | 2 Mark intimation retter dispatch | | |
| 7 | Wednesday | 59 | | | |
| 8 | Thursday | 60 | | | |
| 9 | Friday | 61 | | | |
| 10 | Saturday | 62 | | | |
| 11 | Sunday | | Holiday | | |
| 12 | Monday | 63 | | | |
| 13 | Tuesday | | Holiday - Telugu New Year | | |
| 14 | Wednesday | | Holiday - Tamil New Year | | |
| 15 | Thursday | 64 | Class / Course Committee Meeting -3 for 2 nd year | | |
| 16 | Friday | 65 | Class / Course Committee Meeting -3 for 3rd year | | |
| 17 | Saturday | 66 | Class / Course Committee Meeting -3 for 4th year | | |
| 18 | Sunday | | Holiday | | |
| 19 | Monday | 67 | | | |
| 20 | Tuesday | 68 | | | |
| 21 | Wednesday | 69 | IAT – 3 / CAT – 3 QP submission | | |
| 22 | Thursday | 70 | IAT – 3 / CAT – 3 QP Scrutinizing report submission | | |



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| 23 | Friday | 71 | Syllabus completion status collection for IAT - 2 / CAT - 2 | | |
|----|-----------|-----------|---|--|--|
| 24 | Saturday | 72 | | | |
| 25 | Sunday | | Holiday | | |
| 26 | Monday | 73 | IAT-3/CAT-3 | | |
| 27 | Tuesday | 74 | IAT - 3 / CAT - 3 | | |
| 28 | Wednesday | 75 | IAT - 3 / CAT - 3 | | |
| 29 | Thursday | 76 | IAT - 3 / CAT - 3 | | |
| 30 | Friday | 77 | IAT - 3 / CAT - 3 | | |
| | | | May 2021 | | |
| 1 | Saturday | | Holiday – May day | | |
| 2 | Sunday | RANGE AND | Holiday | | |
| 3 | Monday | . 78 | Attendance report – 3 submission from Web portal IAT – 3 / CAT – 3 | | |
| 4 | Tuesday | 79 | | | |
| 5 | Wednesday | 80 | Last date to enter IAT - 3 / CAT - 3 mark in E Nova | | |
| 6 | Thursday | 81 | IAT – 3 / CAT – 3 verification Model Exam QP submission | | |
| 7 | Friday | 82 | IAT - 3 / CAT - 3 verification Model Exam QP Scrutinizing report submission Syllabus completion status collection for Model Exam | | |
| 8 | Saturday | 83 | Result Analysis meeting for IAT – 3 / CAT – 3 IAT – 3 / CAT – 3 Mark intimation letter dispatch | | |
| 9 | Sunday | | Holiday | | |
| 10 | Monday | 84 | Model Examination Feedback Collection – End of the Semester (Feedback about the Faculty, Students & Parent feedback about college and the department) | | |
| 11 | Tuesday | 85 | Model Examination Feedback Collection – End of the Semester (Feedback about the Faculty, Students & Parent feedback about college and the department) | | |
| 12 | Wednesday | 86 | Model Examination Feedback Collection – End of the Semester (Feedback about the Faculty, Students & Parent feedback about college and the department) | | |
| 13 | Thursday | 87 | Model Examination | | |
| 14 | Friday | | Holiday – Ramzan | | |



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| 15 | Saturday | 88 | Model Examination Feedback Analysis meeting – End of the Semester | |
|----|-----------|-----------|--|--|
| 16 | Sunday | | Holiday | |
| 17 | Monday | 89 | Model Examination | |
| 18 | Tuesday | 90 | Last Working day Final consolidated attendance submission | |
| 19 | Wednesday | | End Semester Practical Examination Last date to enter Model Exam mark in E Nova | |
| 20 | Thursday | | End Semester Practical Examination Model Exam Mark verification | |
| 21 | Friday | | End Semester Practical Examination Model Exam Mark verification | |
| 22 | Saturday | | End Semester Practical Examination Result Analysis meeting of Model Examination Model Exam Mark intimation letter dispatch Internal Mark Calculation | |
| 23 | Sunday | | Holiday | |
| 24 | Monday | | Commencement of End Semester Theory Examination | |
| 25 | Tuesday | | | |
| 26 | Wednesday | | Academic Audit – 2 | |
| 27 | Thursday | 1 Car 3 (| Academic Audit – 2 | |
| 28 | Friday | | Academic Audit – 2 | |

| Prepared by | Approved by | | |
|----------------------|-------------|--|--|
| 4. 8hyles | VA- | | |
| Academic Coordinator | Principal | | |

| Revision History | | | | |
|------------------|----|---------------------|------|---------------|
| Revision Level | | | | W. 1 |
| From | To | Reason for revision | Date | Authorized by |
| | | | | |
| | | | | |