

DOC.NO: ESEC/ACADEMIC/01

DATE: 05.08.2022

COLLEGE RECORDS

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ate	Day	Working Day	Event
			AUGUST - 2022
1	Monday		
2	Tuesday	FILE-F	Academic Audit I- Report submission
3	Wednesday		Holiday - Aadi -18
4	Thursday		
5	Friday		Principal meeting with HODs
6	Saturday		
7	Sunday		Holiday ,
8	Monday		
9	Tuesday	10413	Holiday - Mohafam
10	Wednesday	1	Commencement of classes for 2 <sup>nd</sup> year students of MCA
11	Thursday	2	Township .
12	Friday	3	Principal meeting with HODs
13	Saturday	4	
14	Sunday		Holiday
15	Monday		Holiday - Independence day
16	Tuesday	5	Class Committee Meeting - I
17	Wednesday	6	
18	Thursday	7	
19	Friday		Holiday - Gokulaastami
20	Saturday	8	Inaugural Function & Guest Lecture - 1
21	Sunday		Holiday
22	Monday	9	
23	Tuesday	10	
24	Wednesday	11	
25	Thursday	12	
26	Friday	13	Principal meeting with HODs
27	Saturday	1 11 11 11	Holiday



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Date	Day	Working Day	Event	
28	Sunday		Holiday	
29	Monday	14	Continuous Assessment Test - I - Question paper with Answer key submission	
30	Tuesday	15		
31	Wednesday	-86	Holiday - Vinayagar Chathurthi	
			SEPTEMBER -2022	
01	Thursday	16	Continuous Assessment Test – I E-Nova Attendance report up to end of August month submission Syllabus Completion Report for CAT – I Academic Audit – II	
02	Friday	17	Principal meeting with HODs Academic Audit - II Continuous Assessment Test - I	
03	Saturday	18	Academic Audit - II Continuous Assessment Test - I	
04	Sunday		Holiday	
05	Monday	19	Continuous Assessment Test - I	
06	Tuesday	20	Continuous Assessment Test - I	
07	Wednesday	21	Continuous Assessment Test - I	
08	Thursday	22		
09	Friday	23	Principal meeting with HODs Academic Audit – II – Report Submission	
10	Saturday		Holiday	
11	Sunday	Mark.	Holiday	
12	Monday	24	E-Nova CAT - I Consolidated mark statement submission	
13	Tuesday	25		
14	Wednesday	26		
15	Thursday	27	Continuous Assessment Test – II - Question paper with Answer key submission	
16	Friday	28	Principal meeting with HODs	
17	Saturday	29	Syllabus Completion Report for CAT – II Leader's Talk – 1	



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Date	Day	Working Day	Event	
18	Sunday		Holiday	
19	Monday	30	Continuous Assessment Test – II	
20	Tuesday	31	Continuous Assessment Test – II	
21	Wednesday	32	Continuous Assessment Test - II	
22	Thursday	33	Continuous Assessment Test – II	
23	Friday	34	Principal meeting with HODs Continuous Assessment Test - II	
24	Saturday		Holiday	
25	Sunday		Holiday	
26	Monday	35	Continuous Assessment Test – II  Mid of the Semester Feedback Collection:  Students Feedback about Faculty  Students Feedback about college and the Department  Parents Feedback about the college and the Department  Students satisfaction survey about the Teaching Learning Process	
27	Tuesday	36	Class Committee Meeting - II	
28	Wednesday	37		
29	Thursday	38		
30	Friday	39	Principal meeting with HODs E-Nova CAT – II Consolidated mark statement submission Mid of the semester Feedback report & Action Taken Report submission	
			OCTOBER - 2022	
01	Saturday	40	E-Nova Attendance report up to end of September month submission Guest Lecture – 2	
02	Sunday		Holiday	
03	Monday	41		
04	Tuesday	MERN	Holiday - Ayutha pooja, saraswathip pooja	
05	Wednesday		Holiday - Vijaya Dhasami	
06	Thursday	42		
07	Friday	43	Principal meeting with HODs	
08	Saturday	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Holiday	
09	Sunday		Holiday	



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Date	Day	Working Day	Event	
10	Monday	44	Continuous Assessment Test – III - Question paper with Answer key submission Academic Audit – III	
11	Tuesday	45	Academic Audit – III	
12	Wednesday	46	Academic Audit - III Syllabus Completion Report for CAT – III	
13	Thursday	47	Continuous Assessment Test – III	
14	Friday	48	Continuous Assessment Test – III	
15	Saturday		Holiday	
16	Sunday		Holiday	
17	Monday	49	Continuous Assessment Test – III	
18	Tuesday	50	ontinuous Assessment Test – III	
19	Wednesday	51	Continuous Assessment Test - III	
20	Thursday	52	Continuous Assessment Test – III	
21	Friday	53	Principal meeting with HODs Academic Audit – III Report submission	
22	Saturday		Holiday	
23	Sunday		Holiday	
24	Monday		Holiday- Deepavali	
25	Tuesday	54		
26	Wednesday	55	E-Nova CAT – III Consolidated mark statement submission	
27	Thursday	56		
28	Friday	57	Principal meeting with HODs	
29	Saturday	58	Class Committee Meeting – III Leader's Talk -2	
30	Sunday		Holiday	
31	Monday	59		
			NOVEMBER -2022	
01	Tuesday	60	E-Nova Attendance report up to end of October month submission Model Examination - Question paper with Answer key submission	



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DEPARTMENT OF COMPUTER APPLICATIONS  Event			Event	
ate	Day	Day		
02	Wednesday	61	End of the Semester Feedback Collection:     Students Feedback about Faculty     Students Feedback about college and the Department     Parents Feedback about the college and the Department     Students satisfaction survey about the Teaching Learning Process	
03	Thursday	62	Syllabus Completion Report for Model Examination	
04	Friday	63	Model Examination Principal meeting with HODs	
05	Saturday	DE SAN	Holiday	
06	Sunday		Holiday	
07	Monday	64	Model Examination	
08	Tuesday	65	Model Examination End of the semester Feedback report & Action Taken Report submission	
09	Wednesday	66	Model Examination	
10	Thursday	67	Model Examination	
11	Friday	68	Model Examination Principal meeting with HODs	
12	Saturday	69		
13	Sunday	160 100	Holiday	
14	Monday	70		
15	Tuesday	71		
16	Wednesday	72		
17	Thursday	73		
18	Friday	74	Principal meeting with HODs	
19	Saturday	75	E-Nova Model Examination Consolidated mark statement submission Internal Mark Submission Overall E-Nova Attendance report submission Last Working Day Guest Lecture – 3	
20	Sunday	1 1 7 2	Holiday	
21	Monday		Commencement of End of Semester Practical Examinations Academic Audit - IV	
22	Tuesday		Academic Audit - IV	



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Date	Day	Working Day		Event
23	Wednesday		Academic Audit - IV	
24	Thursday			
25	Friday		Principal meeting with HODs	
26	Saturday			
27	Sunday	Total Service	Holiday	
28	Monday		Commencement of End of Semester Theory Examinations	
29	Tuesday			
30	Wednesday		Academic Audit – IV Report Submission	
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Prepare	d by			Approved by
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HoD/ M	ICA /	W. Francis		Principal

Revision Level		December 2	D	1 1 D
From	To	Reason for revision	Date	Authorised By