

Academic Year: 2020 – 21
Meet : 01
Action Taken Report : 01



ERODE SENGUNTHAR ENGINEERING COLLEGE

(An Autonomous Institution)

Approved by AICTE, New Delhi, Permanently Affiliated to Anna University- Chennai,
Accredited by National Board of Accreditation (NBA), New Delhi &
National Assessment and Accreditation Council (NAAC), Bangalore with 'A' Grade
PERUNDURAI -638 057, TAMILNADU, INDIA.



Action taken Report of Meeting – 01 held on 01.07.2020

S.No.	Points Discussed	Action taken	Responsible Person	Target date / remarks
1	IQAC Convener welcomed all the members to the meeting	--	IQAC Members	2020 – 21
2	IQAC convener briefed the roles and responsibilities of each and every IQAC coordinators	The allocated responsibilities of all IQAC coordinators are verified in the IQAC audits periodically as mentioned in the academic calendar Academic Audit Schedule 12.08.2020 to 14.08.2020 19.10.2020 to 21.10.2020 15.03.2021 to 17.03.2021 26.05.2021 to 28.05.2021	IQAC Members Audits IQAC Coordinator	2020 – 21
3	IQAC Convener initiated the preparation of AQAR for the academic year 2019 – 20	IQAC Coordinator discussed the various criteria's in AQAR and required data format for preparing the AQAR	IQAC Coordinator	2020 – 21
4	IQAC Convener briefed the importance of IIPC in the meeting	Director / IIPC is motivated to establish more no. of MoU in the academic year and he insisted to plan for more no of Industrial interactions	Director / IIPC	2020 - 21

M. Shylu
IQAC Coordinator



[Signature]
Principal

PRINCIPAL,
Erode Sengunthar
Engineering College,
Perundurai, Erode-638 057.