

Academic Year: 2020 – 21  
Meet : 04  
Action Taken Report : 04



# ERODE SENGUNTHAR ENGINEERING COLLEGE

(An Autonomous Institution)

Approved by AICTE, New Delhi, Permanently Affiliated to Anna University- Chennai,  
Accredited by National Board of Accreditation (NBA), New Delhi &  
National Assessment and Accreditation Council (NAAC), Bangalore with 'A' Grade  
**PERUNDURAI -638 057, TAMILNADU, INDIA.**



Action taken Report of Meeting – 04 held on 16.04.2021

S.No.	Points Discussed	Action taken	Responsible Person	Target date / remarks
1	Chairperson welcomed the new members of IQAC	--	IQAC Coordinator	2020 – 21
2	Academic audit reports were reviewed in the meeting and suggestions were given for the enhancement of all activities	Principal suggested to update all the audit forms as per the suggestions given in the meeting	IQAC Coordinator	2020 – 21
3	Principal insisted all the IQAC individual Coordinators to prepare a respective plan of action for the next academic year	Principal insisted IQAC Coordinator to collect the same before 30 <sup>th</sup> April 2020.	IQAC Coordinator	2020 – 21
4	IQAC activity Coordinator briefed the all cocurricular and extracurricular activities participated by the all dept students in the meeting	Principal suggested to motivate them to participate more International level contests.	IQAC Coordinator	2020 – 21
5	IQAC placement Coordinator briefed the pre placement training conducted for the students and they briefed the status of placement	Principal suggested to approach more number companies to visit our campus for placement.	IQAC Coordinator	2020 – 21
6	Principal briefed the plan of starting Tamil medium courses in B.E. EEE, Mech and Civil Engineering for the academic year 2021 - 22.	Principal insisted to prepare a curriculum and syllabus for those courses	IQAC Coordinator HoD / EEE HoD / Mech HoD / Civil	2020 – 21
7	Principal suggested to start admission process with well organized admission team	Principal insisted to submit the Admission team list	IQAC Coordinator Admission In charges	2020 – 21
8	IQAC Infrastructure coordinator insisted to prepare the equipment, consumable requirements for the next academic year	Principal insisted to submit the budget plan for the academic year 2021 – 22	IQAC Coordinator	2020 – 21

*A. Srinivasan*  
IQAC Coordinator



*Principal*  
PRINCIPAL  
Erode Sengunthar  
Engineering College,  
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