



**ERODE SENGUNTHAR ENGINEERING COLLEGE**  
**(An Autonomous Institution)**

(Approved by AICTE, New Delhi, Permanently Affiliated to Anna University - Chennai  
& Accredited by NAAC & National Board of Accreditation (NBA), New Delhi.)

**PERUNDURAI, ERODE – 57.**



**DEPARTMENT OF MANAGEMENT STUDIES**

**Ref : ESEC / MBA/ PAC1 / AGENDA/CIR - 1- 2018-19**

**30.11.2018**

**PROGRAMME ASSESMENT COMMITTEE (PAC)**

**CIRCULAR**

All program Assessment Committee members are requested to attend the meeting on 08.12.2018 at 1.10 p.m in Philip Kotler Hall with the following agenda.

**Agenda for the Meeting:**

- Welcoming the members.
- Review of Vision, Mission, PEO and PO.
- Program effectiveness
- Reports on program activities, Progress and status
- Documentation of activities leading to quality improvement
- Faculty and students motivation-participation in FDP, Seminar etc.,
- Projects, Paper publications/Presentation and research.
- Any other Points.

**Establishment of Program Assessment Committee:**

S.No.	Name of the members	Designation	Roles & Responsibility
1.	Mr.D.Nidhyananth	HoD /MBA	Convener
2.	Dr.K.T.Kalaiselvi	Associate Professor	Co-convener
3.	Dr.V.Venkatachalam	Principal	Member
4.	Dr.Chirstian Johnson	Director/Academics	Member
5.	Dr.A.Ravisankar	Assistant Professor	Member
6.	Mr.A.Jafer Sadhiq	Assistant Professor	Member
7.	Mrs.E.Kamatchi Muthulakshmi	Assistant Professor	Member
8.	Mr.V.Prakash	Assistant Professor	Member

*Kalaiselvi*  
Co-convener

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*Kalaiselvi*  
Convener

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**DEPARTMENT OF MANAGEMENT STUDIES**

**Ref: ESEC / MBA/ PAC - 1- 2018-19**

**08.12.2018**

**PROGRAMME ASSESSMENT COMMITTEE (PAC)**

**ATTENDANCE SHEET**

S.No.	Name of the members	Designation	Roles & Responsibility	Signature
1.	Mr.D.Nidhyananth	HoD /MBA	Convener	
2.	Dr.K.T.Kalaiselvi	Associate Professor	Co-convener	
3.	Dr.V.Venkatachalam	Principal	Member	
4.	Dr.Chirstian Johnson	Director/Academics	Member	
5.	Dr.A.Ravisankar	Assistant Professor	Member	
6.	Mr.A.Jafer Sadhiq	Assistant Professor	Member	
7.	Mrs.E.Kamatchi Muthulakshmi	Assistant Professor	Member	
8.	Mr.V.Prakash	Assistant Professor	Member	

Co-convener

Convener

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**Ref : ESEC / MBA/ PAC / MOM - 1- 2018-19**


**08.12.2018**

**MINUTES OF MEETING**

Program Assessment Committee meeting of Management Studies held on 08.12.2018 at 1.10 P.M in the Philip Kotler Hall and discussed the following points.


S.No.	Points Discussed
1.	<b><u>Welcoming the members:</u></b> Convener welcomed the members of the committee and thanked each of them for spending their valuable time to attend the meeting.
2.	<b><u>Convener briefed the following points.</u></b> <ul style="list-style-type: none"><li>• Process followed in evolving the Vision, Mission and Programme Educational objectives (PEO).</li><li>• Correlation of department vision and mission with institute vision and mission statement and process of dissemination and publication of vision, mission and PEO statements.</li><li>• Program effectiveness, process followed to improve quality of teaching-learning process, methodologies to support weak students and encourage bright students and student feedback of teaching learning process and action taken.</li><li>• Delivery details of the content beyond syllabus and participation of internal and external stakeholder with process implementation for attaining the program outcomes.</li><li>• Attainment level of POs and action taken for the last three assessment years.</li><li>• Placement, Higher studies and Entrepreneurship of the last three assessment year.</li><li>• Faculty participation in faculty development/ training activities/STTPs and publications in referred journals, citations and book chapters.</li><li>• Activities of professional societies /chapters: number of quality events and participation in inter-institute events by students of the program study.</li></ul>
4	<b><u>Meeting has been declared open for inviting suggestions for enhance the improvement</u></b> The important suggestions given by the members are listed below: <ul style="list-style-type: none"><li>• Department must have a plan for every semester to improve the academic result and placement.</li><li>• The course exit survey should be considered as an indirect assessment for CO attainment.</li><li>• The students should be classified according to their interest and future foals in the beginning of the course itself. Their skills should enhance with appropriate training in their chosen area of interest.</li></ul>

	<ul style="list-style-type: none"> <li>• The students must encourage participating in conference, workshop, seminars and management games/events. This will create a activity based learning environment inside the campus.</li> <li>• Achievement of the college like NAAC certification must be shared with the students. The benefits of getting accreditation must be disseminated to the students properly.</li> <li>• Association activities should be organized and conducted by the students. It will help in not only belongingness to the college but also their leadership skills.</li> <li>• Student mentoring should be done effectively through a separate hour</li> <li>• The industrial visit and internship can be arranged in the MoU signed companies / industries.</li> <li>• List of activities should be prepared for attainment of less correlating POs and it should be mapped with the mission statements.</li> </ul>
5.	<p>Convener extended the vote of thanks for all the members for attending the first PAC meeting with a request to provide long-term support for the prospective development of the department in all means.</p>

  
Co-Convener

  
Convener

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