



ERODE SENGUNTHAR ENGINEERING COLLEGE

(An Autonomous Institution)

(Approved by AICTE, New Delhi, Permanently Affiliated to Anna University - Chennai
& Accredited by NAAC & National Board of Accreditation (NBA), New Delhi.)

PERUNDURAI, ERODE – 57.



DEPARTMENT OF MANAGEMENT STUDIES

Ref : ESEC / MBA/ PAC2 / AGENDA/CIR - 1- 2018-19

08.04.2019

PROGRAMME ASSESMENT COMMITTEE (PAC)

CIRCULAR

All program Assessment Committee members are requested to attend the meeting on 22.04.2019 at 1.10 p.m in Philip Kotler Hall with the following agenda.

Agenda for the Meeting:

- Welcoming the members.
- Review the minutes of previous meeting.
- Teaching and learning methods practiced.
- Odd and even semester result analysis
- Assessment methods, attainment of Cos, Pos with program effectiveness.
- Training and placement progress with feedback from recruiters & Employers.
- Report of professional societies.
- Internship report
- Student's participation in Co-curricular and Extracurricular activities.
- Faculty participations
- Projects proposal and research publications
- Documentation of activities leading to quality improvement
- Review of stake holders feedback: Students/Parents/Alumni
- Any other matter.

Programme Assessment Committee Members:

S.No.	Name of the members	Designation	Roles & Responsibility
1.	Mr.D.Nidhyananth	HoD /MBA	Convener
2.	Dr.K.T.Kalaiselvi	Associate Professor	Co-convener
3.	Dr.V.Venkatachalam	Principal	Member
4.	Dr.Chirstian Johnson	Director/Academics	Member

5.	Dr.A.Ravisankar	Assistant Professor	Member
6.	Mr.A.Jafer Sadhiq	Assistant Professor	Member
7.	Mrs.E.Kamatchi Muthulakshmi	Assistant Professor	Member
8.	Mr.V.Prakash	Assistant Professor	Member

J. Jafer Sadhiq
Co convener

ln

K. Kamatchi
Convener

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1. Principal
2. Department File Copy
3. PAC File Copy



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DEPARTMENT OF MANAGEMENT STUDIES

Ref : ESEC / MBA/ PAC - 2- 2018-19

22.04.2019

PROGRAMME ASSESSMENT COMMITTEE (PAC)

ATTENDANCE SHEET

S.No.	Name of the members	Designation	Roles & Responsibility	Signature
1.	Mr.D.Nidhyananth	HoD /MBA	Convener	
2.	Dr.K.T.Kalaiselvi	Associate Professor	Co-convener	
3.	Dr.V.Venkatachalam	Principal	Member	
4.	Dr.Chirstian Johnson	Director/Academics	Member	
5.	Dr.A.Ravisankar	Assistant Professor	Member	
6.	Mr.A.Jafer Sadhiq	Assistant Professor	Member	
7.	Mrs.E.Kamatchi Muthulakshmi	Assistant Professor	Member	
8.	Mr.V.Prakash	Assistant Professor	Member	

Co-convener

Convener

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Ref : ESEC / MBA/ PAC2 / MOM - 1- 2018-19

23.04.2019

MINUTES OF MEETING

Program Assessment Committee meeting of Management Studies held on 22.04.2019 at 1.10 P.M in the Philip Kotler Hall and discussed the following points

S.No.	Points Discussed
1.	<u>Welcoming the members:</u> Convener welcomed the members of the PAC and thanked each of them for spending their valuable time to attend the meeting.
2.	<u>Review the minutes of previous meeting</u> Minutes of previous Program Assessment Committee meetings were reviewed and entire points stand completed.
3.	<ul style="list-style-type: none">• Convener briefed the process followed in evolving the vision, Mission, Program Educational Objectives (PEO). He also presented the correlation of department vision and mission with institute vision and mission and process of dissemination and publication of vision, mission, and PEOs statements. Members enquired about the status of minutes of PAC in website.• Dr.K.T.Kalaiselvi described the program effectiveness, process followed to improve quality of teaching-Learning process, methodologies to support weak students and encourage bright students and feedback of teaching learning process and action taken. She also presented result analysis of odd and even semester for the academic year 2017-18. Convener advised to identify the ICT tools for courses.• Dr.K.T.Kalaiselvi presented the attainment level of CO and POs action taken for the last academic year (2018-19). She also collected the course end survey for indirect assessment.• Convener suggested that employer's survey and recruiter's survey would be considered as an indirect assessment for the next academic year.• Dr.A.Ravisankar discussed the placed student details and company invited for on campus and off campus for the batch 2017-19 for placement and action taken for feedback from recruiters & employers. She also briefed the mock interview panel members such as alumni from industry details. Members suggested including the company name wise recruiter feedback for improving the quality of students in various specializations.• Dr.K.T.Kalaiselvi described the activities of professional societies / chapters and number of events organized through association. Members suggested that percentages of students participating in various professional bodies should be included in future.• Convener presented the students internship details and also discussed about the students who undergone internship through MoU signed companies. Members suggested to analyze the Internship/Industrial Visit feedback from students, based on the analyze report allow the students in future for the same company.• Mr.V.Prakash presented the students participations in co-curricular and Extra-curricular activities. Dr.Chirstian Johnson enquired about student's participation specific to


department and NSS students' participation.

- Dr.K.T.Kalaiselvi presented the faculty participation in faculty development/ training activities/ STTPs. She also presented the details of national and state level participations. Faculty online course statistics. Members suggested sharing the outcome of FDP participation by faculty members.
- Dr.K.T.Kalaiselvi briefed the project proposals submitted and grant in the year 2018-19. He consolidated publications in referred/UGC listed journals, Book chapter. Convener suggested that plan the steps to take for improvement in number of projects and prepare journal or conference paper along with industry people.
- Convener presented the documentation activities leading to quality improvement towards teaching learning process and faculty research publications. Dr.Chirstian Johnson enquired about number of journal publication in national and international journals and suggested to improve the publications. Convener suggested receiving more fund from government and non government organizations.
- Mr.A.Jafer Sadhiq presented the feedback analysis of students, alumni, parents. Dr.Chirstian Johnson suggested consolidating the action taken for feedback received from alumni, parents and students.
- Convener extended the vote of thanks for all the members for attending the first PAC meeting with a request to provide long-term support for the prospective development of the department in all means.


Co-Convener


Convener

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1. PAC members
2. Principal/Correspondent / President / Secretary 
3. Office Copy
4. Department File Copy