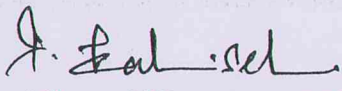
 Erode Sengunthar Engineering College, Thudupathi, Erode District.	DEPARTMENT RECORDS	DOC.NO. : ESEC/ASH/ Meeting 01
	ACADEMIC YEAR: 2022-2023 (ODD SEM)	DATE : 13.09.2022
		PAGE : 1 OF 1
Anti-sexual Harassment Committee Meeting		

CIRCULAR

The first Anti Sexual Harassment Committee Meeting for academic year 2022 - 2023 Odd semester will be held on 16.09.2022 at 12.30 p.m. in Conference hall. All the staff coordinators and student representatives are requested to attend.

Agenda

1. Introduction and Welcome
2. Definition and Types of Sexual Harassment
3. Legal Framework: Understanding the Company's Policy and Applicable Laws
4. Reporting Mechanism: How to Report Incidents of Sexual Harassment
5. Prevention Strategies: Promoting Respectful Behavior and Boundaries
6. Grievances if any
7. Any other matter.



 Anti Sexual Harassment Committee Incharge


Principal

To:

1. Circulation among Staff Coordinators and Student representatives.




Dr. V. VENKATACHALAM, M.Sc., M. Tech., Ph.D.
 PRINCIPAL
 Erode Sengunthar,
 Engineering College,
 Thudupathi, Erode 638 057

 Erode Sengunthar Engineering College, Thudupathi, Erode District.	DEPARTMENT RECORDS	DOC.NO. : ESEC/ASH/ Meeting 01
	ACADEMIC YEAR: 2022-2023 (ODD SEM)	DATE : 19.09.2022
		PAGE : 1 OF 1
Anti-sexual Harassment Committee Meeting		

MINUTES OF THE MEETING

The first Anti-sexual Harassment Committee Meeting was conducted on 16.09.2022 at 12.30 p.m. in Conference Hall.

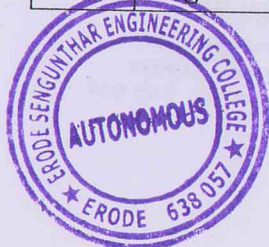
MEMBERS PRESENT

Dr V.Venkatachalam, Principal	
Ms.T. Kalai Selvi, ASP / CSE	Dr.S.Arulmozhi, ASP / Civil
Dr.S.Umarani, ASP/IT	All girl student representatives of each class

The purpose of this meeting is to create awareness about sexual harassment, its impact on individuals and the organization, and to ensure that everyone understands their roles and responsibilities in preventing and addressing such issues.

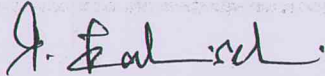
The following points were discussed:


S.No.	Points Discussed	Target date	Responsible Person	Remarks
1	Introduction and Welcome: The meeting commenced with a welcome address from Ms.T.Kalai Selvi, emphasizing the significance of the meeting and promoting a respectful workplace.			
2	Definition and Types of Sexual Harassment: The Incharge of ASH committee presented an overview of sexual harassment, its various forms, and the impact it can have on individuals and the organization.	Continuous	All teaching and non-teaching female faculties and all girl students.	
3	Legal Framework: Understanding	Continuous	All teaching and	



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PRINCIPAL
Erode Sengunthar,
Engineering College,
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	<p>the Company's Policy and Applicable Laws:</p> <p>The incharge of Anti sexual harassment explained the anti-sexual harassment policy and highlighted the relevant laws and regulations in place to address such issues.</p>		non-teaching female faculties and all girl students.	
4	<p>Reporting Mechanism: How to Report Incidents of Sexual Harassment:</p> <p>The incharge provided a detailed explanation of the reporting process, ensuring confidentiality and protection for the complainants.</p>	Continuous	All teaching and non-teaching female faculties and all girl students.	
5	<p>Prevention Strategies: Promoting Respectful Behavior and Boundaries:</p> <p>The meeting participants engaged in an open discussion about fostering a respectful workplace culture and the importance of setting clear boundaries.</p>	Continuous	All teaching and non-teaching female faculties and all girl students.	
6	<p>Grievances if any:</p> <p>It involves ensuring clear and effective communication about anti-sexual harassment policies, providing comprehensive training and support for employees, and implementing a robust and unbiased grievance redressal mechanism.</p>			


Anti Sexual Harassment Committee Incharge


Principal


Copy To: 1. All HoD's UG, PG and First Year.

Copy Submitted To:

1. The Correspondent and The Secretary



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PRINCIPAL
Erode Sengunthar,
Engineering College,
Thudupathi, Erode 638 057

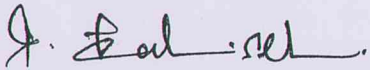
 Erode Sengunthar Engineering College, Thudupathi, Erode District.	DEPARTMENT RECORDS	DOC.NO. : ESEC/ASH/ Meeting 02
	ACADEMIC YEAR: 2022-2023 (ODD SEM)	DATE : 31.10.2022
		PAGE : 1 OF 1
Anti-sexual Harassment Committee Meeting		

CIRCULAR

The second Anti Sexual Harassment Committee Meeting for academic year 2022 - 2023 Odd semester will be held on 03.11.2022 at 12.30 p.m. in Conference hall. All the staff coordinators and student representatives are requested to attend.

Agenda

1. Welcome and Introductions
2. Review of Sexual Harassment Policy
3. Understanding Sexual Harassment
4. Impact of Sexual Harassment
5. Reporting Procedures
6. Training and Education
7. Any other matter.



Anti Sexual Harassment Committee Incharge



Principal

To:

1. Circulation among Staff Coordinators and Student representatives.



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PRINCIPAL
Erode Sengunthar,
Engineering College,
Thudupathi, Erode 638 057

 Erode Sengunthar Engineering College, Thudupathi, Erode District.	DEPARTMENT RECORDS	DOC.NO. : ESEC/ASH/ Meeting 02
	ACADEMIC YEAR: 2022-2023 (ODD SEM)	DATE : 04.11.2022
		PAGE : 1 OF 1
Anti-sexual Harassment Committee Meeting		

MINUTES OF THE MEETING

The second Anti-sexual Harassment Committee Meeting was conducted on 03.11.2022 at 12.30 p.m. in Conference Hall.

MEMBERS PRESENT

Dr V.Venkatachalam, Principal	
Ms.T. Kalai Selvi, ASP / CSE	Dr.S.Arulmozhi, ASP / Civil
Dr.S.Umarani, ASP/IT	All girl student representatives of each class

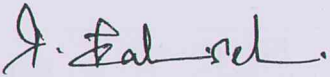
The following points were discussed:

S.No.	Points Discussed	Target date	Responsible Person	Remarks
1	Welcome and Introductions Ms.T.Kalai Selvi welcomed all participants to the meeting and provided a brief overview of the purpose of the meeting.	-	-	
2	Review of Sexual Harassment Policy The ASH committee incharge presented a summary of the organization's sexual harassment policy, stressing its importance in maintaining a safe work environment.	Continuous	All teaching and non-teaching female faculties and all girl students.	
3	Understanding Sexual Harassment The ASH committee incharge provided a clear definition of sexual	Continuous	All teaching and non-teaching female faculties and all girl	



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PRINCIPAL
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	harassment and shared examples of inappropriate behaviors.		students.	
4	Impact of Sexual Harassment The group engaged in a discussion about the negative effects of sexual harassment on individuals and the workplace as a whole.	Continuous	All teaching and non-teaching female faculties and all girl students.	
5	Reporting Procedures The incharge explained the steps to report incidents of sexual harassment and the various reporting channels available.	Continuous	All teaching and non-teaching female faculties and all girl students.	
6	Training and Education Information about upcoming training sessions and resources on sexual harassment awareness was shared.	-	-	


Anti Sexual Harassment Committee Incharge


Principal

Copy To: 1. All HoD's UG, PG and First Year.

Copy Submitted To:

1. The Correspondent and The Secretary



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PRINCIPAL
Erode Sengunthar,
Engineering College,
Thudupattai, Erode 638 057