



**ERODE SENGUNTHAR ENGINEERING COLLEGE
(AUTONOMOUS)
PERUNDURAI, ERODE – 638 057.**



LIBRARY COORDINATION COMMITTEE MEETING

27.07.2022

The first library co-ordination committee meeting of the central library for the year 2022-2023 is to be conducted on 28.07.2022 (Thursday) in the librarian's chamber at 1.30 p.m. All the members of the library co-ordination committee are requested to attend the meeting.

The agenda for the meeting:

1. Review of the last meeting.
2. Budget allocation
3. Guide to students for utilizing periodicals
4. Subscriptions of Additional Periodicals
5. Binding work of back issues
6. Best user's award
7. Librarian's Day Celebration
8. Any other matters


Librarian




Principal

PRINCIPAL
Erode Sengunthar
Engineering College,
Thudupathi, Erode - 638 057



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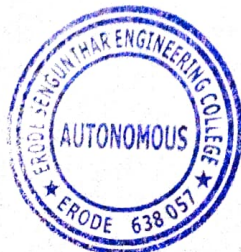
LIBRARY COORDINATION COMMITTEE MEETING

Date: 28.07.2022

The library co-ordination committee meeting was conducted in the library at 2.00 p.m. on 28.07.2022 (Thursday). The following committee members were present. The following points were discussed.

Members Present:-

S.NO	NAME	DESIGNATION	ROLE	SIGN
1)	Dr. V. Venkatachalam	Principal	Chair Person	
2)	Mrs. K. Maheswari	Librarian	Convener	
3)	Dr. S. Christian Johnson	Director / Academics	Member	
4)	Dr. S. Senthivelavan	Director / First Year	Member	
5)	Dr. T. S. Senthil	Director / R&D	Member	
6)	Dr. K.M. Gopalakrishnan	Head / Civil	Member	
7)	Dr. G. Sivakumar	Head / CSE	Member	
8)	Dr. N. Saravanan	Head / Mechanical	Member	
9)	Dr. Y. Robinson	Head / Robotics	Member	
10)	Dr. P. Selvan	Head / EEE	Member	
11)	Dr. P. Akilamudhan	Head / Chemical	Member	
12)	Dr. S. Bharathidasan	Head / ECE	Member	
13)	Mr. T. Marris Murugan	Head / EIE	Member	
14)	Mr. K. Balasubramaniam	Head / BME	Member	
15)	Dr. M. Thangavel	Head / MCA	Member	
16)	Mr. A. Ravishankar	Head / MBA	Member	



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MINUTES OF LIBRARY CO-ORDINATION COMMITTEE MEETING

1. The points discussed in the last meeting were reviewed.
2. Allocation of budget on different heads of account for the year 2022-2023 and Last year's expenditure and allocation of budget have discussed.
3. Our Principal asked the HODs to motivate the students to inculcate the reading and referring of journals and magazines this may be achieved directing them to submit assignment and to present class seminars from the topics of recent Periodicals.
4. Committee members recommended to purchase National and International Journals as per HOD's requirement after getting approval from the principal and management.
5. The committee recommend to sent the back issues of the of International periodicals to Book Binders, for rexin cloth binding with titles' inscription on the spine cover.
6. Student and faculty recommended receiving "Award for Best Library User" in central library for the every academic year.
7. Discussed with all HOD's to give permission to participate in the "Librarians Day Celebration" event conducted by library department.


Librarian


Principal

Copy To

1. Library co-ordination committee members

Copy Submitted to:

1. The Correspondent for kind information.
2. The Secretary for kind information

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