



**ERODE SENGUNTHAR
ENGINEERING COLLEGE**
(An Autonomous Institution)
Approved by AICTE, New Delhi, Permanently Affiliated to Anna University- Chennai,
Accredited by National Board of Accreditation (NBA), New Delhi &
National Assessment and Accreditation Council (NAAC), Bangalore with 'A' Grade
PERUNDURAI -638 057, TAMILNADU, INDIA.
Internal Quality Assurance Cell (IQAC)
IQAC Overall Coordinators



Ref: ESEC/IQAC/2025-26/ODD

CIRCULAR

28.07.2025

The 1st IQAC Overall Coordinators meeting is scheduled on 29.07.2025 (Tuesday) at 11.00 am in the Conference Hall. All the HoD's are asked to present without fail.

Agenda

1. Institutional Quality Enhancement
2. Coordination Across Departments
3. Review of Departmental Action Plans
4. Monitoring and Evaluation of Teaching-Learning Practices
5. Assessment of Research and Innovation Initiatives
6. Use of ICT and Technological Tools
7. Accreditation and Compliance
8. Best Practices for Student Support and Mentorship
9. IQAC Calendar for the Year
10. Any other matter


IQAC Coordinator

Dr. S. DEEPAK KUMAR, M.E., Ph.D.
Associate Professor & Head
Department of Robotics & Automation
Erode Sengunthar Engineering College,
(Autonomous)
Thudupatti, Perundurai, Erode - 638 057




Principal

Dr. V. VENKATACHALAM, M.S., M.Tech., Ph.D.,
PRINCIPAL
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Internal Quality Assurance Cell (IQAC) - AY 2025-26

IQAC – Committee & Cell Member List

S.No	Name of the Staff	Designation	Responsibility
1	Dr.N. Saravanan	Prof. & Head / Mech	Student Project Monitoring Committee
2	Mr. N. S. Mohan	AP / Mech	Entrepreneurship Development Cell (EDC)
3	Mr S. Manikandan	AP / RA	Incubation Cell
4	Dr. G. S. Satheesh Kumar	ASP / BME	Institute Innovation Council (IIC)
5	Dr. G. S. Satheesh Kumar	ASP / BME	Professional Society & Chapters
6	Mr. S. Gladson	AP / ECE	Career Guidance Cell
7	Dr.G. Saravanan	Prof/ CSE	Planning & Monitoring Committee
8	Mrs.K. Maheshwari	Librarian / Office	Library Committee
9	Dr. G. S. Satheesh Kumar	ASP / BME	Department Students Association
10	Dr. P. G. Palanimani	Prof. / Maths	Anti - Ragging Cell
11	Ms. T. Kalaiselvi	AP / CSE	Anti – Sexual Harassment Committee
12	Ms. T. Kalaiselvi	AP / CSE	Internal Compliance Committee
13	Mr.K Balasubramanian	AP / BME	SC/ST/OBC/Minority Cell
14	Mr.C. Sankara Narayanan	Director – AR / VR Lab	Public Relations & Media Committee
15	Mr.R. Prabakar	Transport Dept.	Transport Committee
16	Mr. E. Sathish	HoD / EIE	Hostel Committee
17	Prof. Solomon V. Anbushelvan	ASP / English	Student Welfare and Discipline Committee
18	Mr.V. Karthi	Trust Office	Purchase Committee
19	Dr.K.M.Goplakrishnan	Prof. & Head / Civil	Estate / Gardening/ House Keeping Committee

IQAC- Coordinator

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Internal Quality Assurance Cell (IQAC) - AY 2025-26

IQAC -Meeting Minutes

29.07.2025

S.No	Name of the Staff	Designation	IQAC Responsibility
1	Dr. V. Venkatachalam	Principal	IQAC Chairperson
2	Dr. S. Deepankumar	ASP & Head / R&A	IQAC Coordinator
3	Dr. P. Selvan	Prof. & Head / EEE, Director / Academics	IQAC Academic Coordinator
4	Dr. P. Thirumoorthy	Professor / Dept. of IT	IQAC Learning and Teaching Coordinator
5	Dr. P. Thangavel	Prof. / Mechanical	IQAC Research and Development Coordinator
6	Dr. S. Karthick	Director / IIPC	IQAC Industry Institute Partnership Coordinator
7	Dr. G. S. Satheesh Kumar	ASP / BME	IQAC Department Activity Coordinator
8	Dr. R. Muthukumar	Director / CoE	IQAC Curriculum & Exam Coordinator
9	Dr. G. Sivakumar	Prof / CSE	IQAC Website & LMS Coordinator
10	Dr. S. Senthilvelavan	Prof / Maths	IQAC Scholarship & Admission Coordinator
11	Mr. E. Suresh	Director / Placement	IQAC Placement and Training Coordinator
12	Dr. S. Umarani	Prof. & Head / M.Tech CSE	IQAC Strategic & Leadership Plan and Implementations
13	Dr. S. Tamilselvan	ASP & Head / CSD	IQAC Grievance & Redressal Coordinator
14	Dr. S.M.Uvaneshwaran	Prof. & Head / DoMS	IQAC Infrastructure & Newsletter Coordinator
15	Ms. S. Punithagowri	AP / CSE	IQAC MIS / Enova Coordinator
16	Mr. K. A. Dhamodharan	AP / M.Tech CSE	IQAC Internal Examination Coordinator
17	Dr. P. G. Palanimani	Prof. / Maths	IQAC Alumni Coordinator
18	Dr. S. Navaneetha Krishnan	ASP / Mechanical	IQAC Continuous Learning Coordinator
19	Dr. R. Kalaivani	Prof. / ECE, Director / R & D	IQAC Ranking and Recognition Coordinator
20	Dr. S. Bharathidasan	ASP & Head / ECE	IQAC Fee-back and Action Taken Coordinator



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21	Dr.M.Vijay Anand	Prof. / Mechanical	IQAC Faculty Resource and Development Coordinator
22	Ms.M.Dhivya,	AP / BME	IQAC Mentor- Mentee Coordinator
23	Dr.S.Arulmozhi	ASP / Civil	IQAC Extension Activities Coordinator
24	Mrs.J.S.Sharanyanivashini	AP / CSD	IQAC Club Coordinator
25	Mr.P.Marimuthu	PD / PED	IQAC Sports Coordinator
26	Mrs.S. Pavithra	AP / Maths	IQAC Students Co-Curricular Coordinator
27	Mrs. S.Revathi	AP / CSE	IQAC Students Extra-Curricular Coordinator
28	Mr V.Karthi	Trust Office	IQAC Finance Coordinator
29	Mr.V.Tamilselvan	AO / Office	IQAC Administration Coordinator
30	MrK..Karupusamy	SMC / Office	IQAC Internet & Wi-Fi Facilities

IQAC- Coordinator

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Minutes of the Meetings

S.No.	Minutes	Responsible Person	Target	Remarks
1	IQAC Coordinator welcomed the all the IQAC coordinators in the meeting	IQAC Overall Coordinator	2025-26	-
2	Institutional Quality Enhancement Goals: The meeting began with a review of the institution's strategic quality goals for the academic year. The coordinators discussed how each department can contribute achieving these goals, with an emphasis on improving academic standards, research output, and student satisfaction.	IQAC Overall Coordinator	2025-26	-
3	Coordination Across Departments: The coordinators discussed the need for improved coordination and communication across departments to ensure that quality assurance measures are uniformly applied. It was suggested that regular inter-departmental meetings be organized to share best practices and address common challenges.	IQAC Overall Coordinator	2025-26	-
4	Review of Departmental Action Plans: Each department coordinator presented their respective department's quality improvement action plan. The discussions highlighted key initiatives such as curriculum revisions, faculty development programs, research collaborations, and student support systems. IQAC coordinators provided feedback on aligning these plans with the institution's quality standards.	IQAC Overall Coordinator	2025-26	Inter-Departmental Coordination Meetings: It was decided that regular inter-departmental meetings will be held on a quarterly basis to share quality improvement practices and address cross-departmental challenges. IQAC coordinators will take the lead in organizing these meetings.
5	Monitoring and Evaluation of Teaching-Learning Practices: The meeting focused on the importance of regularly monitoring teaching-learning practices. IQAC proposed establishing a mechanism for collecting	IQAC Overall Coordinator	2025-26	Monitoring Framework for Teaching-Learning: teaching-learning practices A standardized monitoring and evaluation framework for was



	student feedback, conducting peer reviews, and tracking the effectiveness of new teaching methodologies. Data from these evaluations will be used to inform future improvements.			Each approved department will implement student feedback, peer reviews, and performance tracking tools starting next semester.
6	Assessment of Research and Innovation Initiatives: IQAC discussed ways to enhance the research culture within the institution. Coordinators reviewed current research outputs and emphasized the need for increasing publications, patents, and collaborations with industry and other academic institutions. The creation of research incentive programs was also considered.	IQAC Overall Coordinator	2025-26	Research Incentive Program: The committee approved the development of a research incentive program aimed at encouraging faculty to publish papers, file patents, and collaborate on research projects. Details will be shared in the next meeting.
7	Use of ICT and Technological Tools: The discussion covered the role of ICT tools in improving quality across all institutional functions. Coordinators agreed on the need for uniform adoption of digital platforms (LMS, data analytics tools) for course management, student assessments, and performance tracking across departments.	IQAC Overall Coordinator	2025-26	ICT Tool Adoption: Coordinators agreed to ensure the uniform adoption of ICT tools across all departments. Training will be provided to both faculty and students on how to effectively use LMS, assessment tools, and analytics platforms
8	Accreditation and Compliance: IQAC reviewed upcoming accreditation deadlines and compliance with regulatory bodies. Coordinators from each department were reminded of the need to maintain updated records, including course files, faculty profiles, student performance data, and research activities, to ensure smooth accreditation processes.	IQAC Overall Coordinator	2025-26	Accreditation Compliance: Coordinators were reminded to ensure that all accreditation-related documentation is for updated and ready submission by the next review cycle. IQAC will provide assistance where needed.
9	Best Practices for Student Support and Mentorship: The meeting also focused on enhancing student support systems, including counselling, mentoring, and career guidance. The coordinators discussed establishing	IQAC Overall Coordinator	2025-26	Student Mentorship Program: A structured student mentorship program approved for implementation across all departments. Faculty members

Erode



Sengunthar Engineering College
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Perundurai, Erode District.

INSTITUTIONS RECORDS

DOC.NO. : ESEC/IQAC Overall Coordinator/Agenda

ACADEMIC YEAR: 2025-26

DATE : 29.07.2025

PAGES : 1 OF 3

IQAC Overall Coordinators Meeting Agenda

structured mentorship programs and increasing awareness among students about the available resources.

will be assigned as mentors to groups of students, and regular mentorship sessions will be scheduled.

10

IQAC Calendar for the Year: The IQAC coordinators discussed the finalization of the calendar of activities for the academic year. This includes the scheduling of IQAC meetings, faculty workshops, departmental audits, and student feedback cycles. A timeline for the submission of quality reports was also discussed.

IQAC
Overall
Coordinator

2025-26


IQAC Coordinator

Copy to Dr. S. BEERANKUMAR, M.E., Ph.D.
Associate Professor & Head
Department of Robotics & Automation,
1. IQAC File
Erode Sengunthar Engineering College,
2. To all IQAC Coordinators
Thudupathi, Perundurai, Erode - 633 057

Copy Submitted to

1. President/Secretary for Kind information


Principal

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